

**Revised Purchase Order****Sales Tax Exemption**

Texas A&M University-Commerce is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Commerce.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Apr 13, 2020</b>	<b>AB0532179</b>	<b>1</b>	<b>Apr 13, 2020</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
tab - Ball, Travis	travis.ball@tamuc.edu	903.886.5060	
<b>Customer Contact:</b>			
Name:		Rhonda Ferguson	
Email:		RHONDA.FERGUSON@TAMUC.EDU	
Phone:		+1 903-886-5014	

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M University-Commerce's Purchasing Department prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	RUFFALO NOEL LEVITZ LLC	<b>Delivery Address</b>	
Address	1025 KIRKWOOD PKWY SW CEDAR RAPIDS, IA 52404 US	TAMUS Member:	21-Texas A&M University - Commerce (21)
Phone	+1 800-876-1117	Attn:	Rhonda Ferguson
FOB / FREIGHT	Destination	Purchasing	
Pre-Pay & Add	No	Room	BA - McDowell
Payment Terms	0, Net 30	2600 S Neal St	
Contract Number - Header	<i>no value</i>	Commerce, TX 75428	
Contract Number - Line	<i>no value</i>	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier****Shipping Instructions**

## Attachments for supplier

**PO Clauses**

Header 001 No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
508 Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
509 Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
522 Governance	Any agreement entered into by Texas A&M University-Commerce shall be governed by the laws of the State of Texas.
525 Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
536 Terms & Conditions - TAMU-Commerce	This purchase shall be in accordance with the Texas A&M University-Commerce terms and conditions. To obtain, please go to the following address: <a href="http://www.tamuc.edu/facultyStaffServices/purchasing/references/forms/default.aspx">http://www.tamuc.edu/facultyStaffServices/purchasing/references/forms/default.aspx</a>

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Year 1 - Advanced FinAid Solutions (ASAF), Analytics, Tools & Research, Consulting, Reports & Support. DUE DATES: May 15, 2020 = \$36,384, July 15, 2020 = \$18,193, September 15, 2020 = \$18,193	N/A	EA	72,770.00 USD	1 EA	72,770.00 USD
2 of 2	Year 2 - Advanced FinAid Solutions (ASAF), Analytics, Tools & Research, Consulting, Reports & Support. DUE DATES: May 15, 2021 = \$36,384, July 15, 2021 = \$18,193, September 15, 2021 = \$18,193	N/A	EA	72,770.00 USD	1 EA	72,770.00 USD
Total						<b>145,540.00 USD</b>

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the	Texas A&M University-Commerce ***Do Not Mail Invoices***

"Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [abvendorhelp@tamuc.edu](mailto:abvendorhelp@tamuc.edu). Invoice must include the PO/Reference number shown above.

Email invoices to [invoices@tamuc.edu](mailto:invoices@tamuc.edu)  
PO Box 3011  
Commerce, TX 75429  
United States