



**Sales Tax Exemption**

Texas A&M University-Commerce is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Commerce.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 2, 2020	AB0530939	0
<b>Contact instructions for questions regarding this Purchase Order:</b>		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
bam - MCGINLEY, Brian	brian.mcginley@tamuc.edu	903.886.5620
<b>Customer Contact:</b>		
Name:	Belinda Benson	
Email:	BELINDA.BENSON@TAMUC.EDU	
Phone:	+1 903-886-5799	

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M University-Commerce's Purchasing Department prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	CALDWELL & GREGORY LLC	<b>Delivery Address</b>	
Address	129 BROAD ST RD STE A MANAKIN SABOT, VA 23103 US	TAMUS Member:	21-Texas A&M University - Commerce (21)
Phone	+1 804-784-7427	Attn:	Belinda Benson
FOB / FREIGHT	Destination	College of Business	
Pre-Pay & Add	No	Room	BA253
Payment Terms	0, Net 30	2600 S Neal St	
Contract Number - Header	C2020-1636	Commerce, TX 75428	
Contract Number - Line	<i>no value</i>	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Attachments for supplier

**PO Clauses**

Header 001 No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
508 Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
509 Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
522 Governance	Any agreement entered into by Texas A&M University-Commerce shall be governed by the laws of the State of Texas.
525 Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
536 Terms & Conditions - TAMU-Commerce	This purchase shall be in accordance with the Texas A&M University-Commerce terms and conditions. To obtain, please go to the following address: <a href="http://www.tamuc.edu/facultyStaffServices/purchasing/references/forms/default.aspx">http://www.tamuc.edu/facultyStaffServices/purchasing/references/forms/default.aspx</a>

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	Year 1 - Residence Halls laundry service at \$38.00/student/year. Entered at 2500 estimated students per semester. Aug 2020-July 2021	n/a	EA	47,500.00 USD	2 EA	95,000.00 USD
2 of 5	Year 2 -Residence Halls laundry service at \$38.00/student/year. Entered at 2500 estimated students per semester. (Increased 2%) Aug 2021-July 2022	n/a	EA	48,450.00 USD	2 EA	96,900.00 USD
3 of 5	Year 3- Residence Halls laundry service at \$38.00/student/year. Entered at 2500 estimated students per semester. (Increased 2%) Aug 2022-July 2023	n/a	EA	49,419.00 USD	2 EA	98,838.00 USD
4 of 5	Year 4 - Residence Halls laundry service at \$38.00/student/year. Entered at 2500 estimated students per semester. (Increased 2%) Aug 2023-July 2024	n/a	EA	50,407.50 USD	2 EA	100,815.00 USD
5 of 5	Year 5 - Residence Halls laundry service at	n/a	EA	51,415.50	2 EA	102,831.00

	\$38.00/student/year. Entered at 2500 estimated students per semester. (Increased 2%) Aug 2024-July 2025			USD		USD
Total <b>494,384.00 USD</b>						

<b>Billing Information</b>	<b>Billing Address</b>
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:abvendorhelp@tamu.edu">abvendorhelp@tamu.edu</a>. Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-                      Commerce                      ***Do Not Mail                      Invoices***                      Email invoices to <a href="mailto:invoices@tamuc.edu">invoices@tamuc.edu</a>                      PO Box 3011                      Commerce, TX 75429                      United States</p>