



Sales Tax Exemption

Texas A&M University-Commerce is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Commerce.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jul 19, 2022	AB0730762	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
Iaa - Leilani, Alquiza	LEILANI.ALQUIZA@TAMUC.EDU	903.886.5620
Customer Contact:		
Name:	Jacey Caudle	
Email:	JACEY.CAUDLE@TAMUC.EDU	
Phone:	+1 903-243-5191	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M University-Commerce's Purchasing Department prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	SSC Service Solutions	Delivery Address	
Address		TAMUS Member:	21-Texas A&M University - Commerce (21)
FOB / FREIGHT	Destination	Attn:	Jacey Caudle
Pre-Pay & Add	No	Associate VP for Planning	
Payment Terms	0, Net 30	Room	BA297
Contract Number - Header	<i>no value</i>	2600 S Neal St	
Contract Number - Line	C2018460	Commerce, TX 75428	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

WO 143860 Phase 2...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	508	Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
	509	Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
	522	Governance	Any agreement entered into by Texas A&M University-Commerce shall be governed by the laws of the State of Texas.
	525	Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
	536	Terms & Conditions - TAMU-Commerce	This purchase shall be in accordance with the Texas A&M University-Commerce terms and conditions. To obtain, please go to the following address:

<http://www.tamuc.edu/facultyStaffServices/purchasing/references/forms/default.aspx>

Line1	502	Per Quote and/or Catalog Pricing	Per quote and/or catalog pricing.
	503	Central Receiving Delivery	All products and/or services ordered under this contract will be shipped to Texas A&M University-Commerce central receiving. Any products and/or services shipped to, other than the aforementioned address, are shipped at supplier's risk.
	508	Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
	509	Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
	518	Pricing must be F.O.B. Destination	All pricing must be F.O.B. Destination.
	520	Verify Site Conditions	It is the responsibility of the vendor to verify the existing site conditions and estimate accurately the exact amount of materials required to give the requesting agency a professional and warrantable product.
	522	Governance	Any agreement entered into by Texas A&M University-Commerce shall be governed by the laws of the State of Texas.
	525	Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
	526	Performance Bond	Pursuant to Texas Government Code 2253.021: A government entity that makes a public work contract with a prime contractor shall require the contractor, before beginning work, it execute to the government entity a Performance Bond if the contract is in excess of \$100,000.
	527	Payment Bond	Pursuant to Texas Government Code 2253.021: A government entity that makes a public work contract with a prime contractor shall require the contractor, before beginning work, it execute to the government entity a Payment Bond if the contract is in excess of \$25,000.
	529	Unavoidable Failure to Perform	Neither party will be responsible to the other for any losses resulting from failure to perform any terms or provisions of this agreement, except for payments of monies owed, if party's failure to perform is attributable to acts of war, war, riot, strike, civil disorder, or other work stoppage, fire, flood, acts of God, or any other act not within the control of the party whose performance is interfered with, and which, by reasonable diligence, such party is unable to prevent.
	530	Property Damage Liability	The contractor shall be responsible for any property damage caused by the use of equipment, vehicles, and tools while engaged in the contract. This, also, includes any subcontractors who are employed directly or indirectly. This shall include but not limited to any damage of trees, turf, shrubs, or ground cover that may become damaged or destroyed from the operation of equipment and/or vehicles in or around property, also, include of said property, as well, as any other property structures located on Texas A&M University-Commerce property. The contractor shall pay for and maintain in full force during the tenure of this contract all required insurance as stipulated by the State of Texas. Insurance certification shall be provided by email to purchasing@tamuc.edu within 5 days before job commences.
	535	Subcontractors - HUB	Contractor may, at its discretion, engage other specialized subcontractors to perform services required by the local building codes pursuant to Historically Underutilized Business requirements of Senate Bill 178 of the State of Texas. Contractor will be responsible for the payment to these additional subcontractors of work performed.
	536	Terms & Conditions - TAMU-Commerce	This purchase shall be in accordance with the Texas A&M University-Commerce terms and conditions. To obtain, please go to the following address: http://www.tamuc.edu/facultyStaffServices/purchasing/references/forms/default.aspx
	537	IRS Form W-9	IRS form W-9. Texas A&M University-Commerce is required by law to obtain this information from you or your company when making a reportable payment. You can access the W-9 form at the following website address: http://www.tamuc.edu/facultystaffservices/purchasing/forms To maintain our files and comply with the law, please complete and return the w-9 form by fax to: (903) 886-5057 or by e-mail at: aphelp@tamuc.edu
	540	Applicable State and Federal Laws & Regulations	Contractor must comply with all laws, regulations, requirements and guidelines applicable to a contractor providing services to the State of Texas as these laws, regulations, requirements and guidelines currently exist and as they are amended throughout the term of this contract. The University reserves the right, in its sole discretion, to amend, unilaterally, this contract throughout its term to incorporate any modifications necessary for the university or contractor's compliance with all applicable state and federal laws and regulations.
	541	SSC Agreement	In performing the Scope of Work described herein, SSC shall be bound by the terms and conditions of the Facilities Support Services Agreement executed by SSC and Texas A&M University-

Commerce effective April 1, 2013.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	SSC WAF #143860 - Phase 2 - Various Sheetrock repairs in rooms: 4128,4125,4118,4104,4067,4023,4030,3128,2062 hallway by2001 & 1001 and 1001	N/A	EA	23,827.00 USD	1 EA	23,827.00 USD
Total						23,827.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University- Commerce ***Do Not Mail Invoices*** Email invoices to invoices@tamuc.edu PO Box 3011 Commerce, TX 75429 United States</p>



@ Texas A&M University - Commerce

WORK APPROVAL FORM - 143860

RESPONSE REQUIRED WITHIN 2 WEEKS IF NO CONTACT IT WILL BE CLOSED

This Work Approval Form has been prepared to make Departments aware of pending work order charges and get their approval for work to proceed.

Summary:

- This request is based upon current estimated costs and could be partially invoiced until work is completed.
- Work will not be initiated without department approval of this form.
- Final cost(s) may differ pending any changes made after this approval step.
(Could include Abatement & Monitoring if Required)
- Return all completed forms via email to UPO@TAMUC.EDU
& COPY BAILEE.MULCAHY@SSCSERV.COM

WORK OVERVIEW

- **GENERAL DESCRIPTION OF WORK:**

Phase 2 - various sheetrock repairs in rooms: 4128,4125,4118,4104,4067,4023,4030,3128,2062 hallway by 2001 & 1001 and 1001

- **Supervisor/Shop:** HOUS
- **ESTIMATED COST (plus Taxes and Shipping fees if applicable):**
\$23,827.00

AB #

Department Approval

Please check appropriate line. If approved, the form MUST be signed with an Account #. The University Project Office is responsible for encumbering the funds for the WAF.

Approved

km

Disapproved

Account #

310000-20320

Repair damages

Justification for Request

DocuSigned by:

Michael Stark

Department Head (or Designee) Signature

Michael Stark

Printed Name

7/13/2022

Date:

7/12/2022

WORK ORDER MATERIAL LISTWork Order #: 143860Building/Room #: Phase 2

Date Submitted: _____

Customer Name: Michael Stark / Kathy McGrath

Approval Date: _____

Customer Phone #: _____

SHOP: Housing

Material Order Date: _____

New WAF W/O ☒

Material Received Date: _____

Maintenance W/O ☐

Job Start Date: _____

URGENT ☐Description of Work: Various Sheetrock Repairs in Rooms:4128, 4125, 4118, 4104, 4067, 4023, 4027, 4030, 3128, 2062Hallway by 2001 & 1001, Room 1001.

QTY	BRAND/PART #	MATERIAL	\$ EACH	TOTAL
	Material & Labor	for all -		\$23,827. ²⁰
QTY	LABOR	TOTAL HOURS	LABOR RATE	TOTAL
				\$23,827. ²⁰

SPECIAL NOTES:

MATERIAL COST _____

LABOR COST _____

TOTAL _____

Approved: _____



July 12, 2022

Mr. Cody Lawwill
SSC Facilities TAMU Commerce
2600 S. Neal St.
Commerce, Texas 75428

Dear Mr. Lawwill

We appreciate the opportunity to provide you with this estimate. Our prices are based on information provided at site visit. Includes furnishing all materials, labor, and equipment to complete the scope of work as described below unless otherwise noted. Our pricing includes required Bond, General Liability and workers compensation Insurances.

Location: Phase 2

- **Room 4128** **\$ 2,314.00**
 - Take down mirror and reinstall
 - Cut out molded sheetrock behind and replace
 - Cut out 5' of mildewed sheetrock in bath
 - Cut out 8" sq by shower
 - Peel off wet paint sagging, tape bed and texture. Paint.
 - 8 x 40 walls and one 3 x 6'8" door
 - Paint 6' x 7' ceiling above vanity
 - Replace 2 ac vents
- **Room 4125** **\$771.00**
 - Replace mirror 72" x 42"
 - Cut out 12" x 12" sheetrock out of wall.
 - Tape, bed texture and paint
- **Room 4118** **\$2,773.00**
 - Repair ceilings and walls, Paint
 - Living room
 - Bedroom
 - Replace bathroom air vent
- **Room 4104** **\$2,486.00**
 - Repair hole in sheetrock
 - Repair ceiling
 - Tape, bed, texture and paint
- **Room 4067** **\$1,542.00**
 - Cut out and repair hole in wall
 - Cut out sheetrock by bathtub
 - Tape, bed, texture and paint
- **Room 4023** **\$ 2,429.00**
 - Bedroom A scrap bad paint and repair 3 areas
 - Paint walls and ceilings
 - Repair ceiling bedroom B



- Room 4027 \$ 2,314.00
 - Pull off all ceramic base board repair of walls
 - Repair wall
 - Tape, bed, texture
 - Reinstall base
- Room 4030 \$ 2,314.00
 - Repair ceilings in bedroom A and B
 - Tape, bed, texture and Paint
- Room 3128 \$ 2,314.00
 - Repair Ceilings and walls
 - 6 x 7 and 20 x 8
 - Tape, bed and paint
- Room 2062 \$ 1,485.00
 - Repair double ceilings
 - Sheetrock, mud and tape upper
 - Sheetrock, tape, bed and texture lower
 - Paint
- Room Hallway bedside 2001 \$ 1,485.00
 - Sheetrock 12' x 24" hole in column
 - Tape, bed, texture and paint
 - 7 x 8 of wall
- Room hallway bedside 1001 \$ 829.00
 - Sheetrock 12 x 16 hole
 - Scape and repair where paint sagging
 - Tape, bed, texture and paint
 - Paint ceiling
 - Paint 12 x 8 of wall
 - Paint door jamb
- Room 1001 \$ 771.000
 - Repair hole in wall
 - Tape, bed, texture and paint
 - 12 x 8 wall
- Tips/Taps Contract 170201
- Bond included – not required
- Proposal good for 30 days

Total: \$23,827.00

If you have any questions, please contact our office at 903-739-2350.

Thank you,
Archer Construction & Design

Rhonda Welch
Project Manager

Cc: Roger Bussell