Revised Purchase Order

Sales Tax Exemption

East Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of East Texas A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

Purchase Order

Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
Mar 31, 2026	**AB1147193**	**1**	**Mar 31, 2026**

Contact instructions for questions regarding this Purchase Order:

If Buyer Contact information is listed below, please contact the Buyer.

If not, please contact the Customer.

Buyer Contact:

Buyer	Buyer Email	Buyer Phone Number
law - White, Leilani	leilani.white@etamu.edu	903.886.5620

Customer Contact:

Name:	Autumn Rios
Email:	AUTUMN.RIOS@ETAMU.EDU
Phone:	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by East Texas A&M University's Purchasing Department prior to shipping.

Supplier Information

Supplier Name	SSC Service Solutions
Address	
FOB / FREIGHT	Destination
Pre-Pay & Add	No
Payment Terms	0, Net 30
Contract Number - Header	C2024-14859
Contract Number - Line	*no value*
Quote number	

Delivery Information

Delivery Address

TAMUS Member:	21-East Texas A&M University (21)
Attn:	ETAMU - Facilities & Construction
Plant Support Administration	
Room	BA 339

2600 S Neal St
Commerce, TX 75428
United States

Delivery Information

Required Delivery Date	
Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

WO 201802 Binnion...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	508	Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
	509	Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
	522	Governance	Any agreement entered into by East Texas A&M University shall be governed by the laws of the State of Texas.
	525	Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
	536	Terms & Conditions - ETAMU	This purchase shall be in accordance with the East Texas A&M University terms and conditions. To obtain, please go to the following address: https://www.tamuc.edu/vendor-information/?redirect=none

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	SSC WAF 201802: Binnion- Install conduit from 480V transformer under ground to crawl space under Binnion to elevatorequipment room to feed new 200 amp 480V 3 phase panel	N/A	EA	47,669.00 USD	1 EA	47,669.00 USD
2 of 2	SSC WAF 201802: Admin fee	N/A	EA	2,383.45 USD	1 EA	2,383.45 USD
				Total		**50,052.45 USD**

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the “Billing Address” section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail vendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.	East Texas A&M University ***Do Not Mail Invoices*** Email invoices to invoices@etamu.edu PO Box 3011 Commerce, TX 75429 United States

East Texas A&M University - Commerce

WORK APPROVAL FORM 201802

RESPONSE REQUIRED WITHIN 2 WEEKS. IF NO CONTACT, IT WILL BE CLOSED.

This Work Approval Form has been prepared to make Departments aware of pending work order charges and get their approval for work to proceed.

Summary:

- This request is based upon current estimated costs and could be partially invoiced until work is completed.
- Work will not be initiated without department approval of this form.
- Final cost(s) may differ pending any changes made after this approval step. (Could include Abatement & Monitoring if Required)
- **Return all completed forms via email to UPO@etamu.edu & CC Lisa.Morales@sscserv.com**

WORK OVERVIEW

- **GENERAL DESCRIPTION OF WORK:**
  Binnion- Install conduit from 480V transformer under ground to crawl space under Binnion to elevator euipment room to feed new 200 amp 480V 3 phase panel.

- **Supervisor/Shop:** Electrical

- **ESTIMATED COST (plus Taxes and Shipping fees if applicable):**
  $50,052.45

AB # ____________________

Department Approval

Please check appropriate line. If approved, the form MUST be signed with an Account #. The University Project Office is responsibe for encumbering the funds for the WAF.

Approved ✓ **Disapproved** ________ **Account #** 800024-20300 HEF-Binnion Reno Project

Required for Binnion Renovation project

Justification for Request

[signature]

Department Head (or Designee) Signature

John Harris

Printed Name

3/30/2026

Date:

3/11/2026

Project Estimate

Billable

Work Order#:	201802	Bldg Name:		Binnion Hall	
Date:	3/11/2026	Department:	Electrical	Room(s):	Elevators
Asset:		Customer Name:	John Harris	Phone#:	903-486-2317

Scope of Work

Provide necessary labor and materials to:

Binnion/ Henderson- Install conduit from 480V transformer under ground to crawl space under Binnion to elevator equipment room to feed new 200 amp 480V 3 phase panel.

Contractor Name	SSC labor	SSC Material	Equip Rental	Contractor	Total
Kelley Electrical				$47,669.00	$47,669.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Subledger Total	$0.00	$0.00	$0.00	$47,669.00	

Sub Total	$47,669.00
SSc 5% Admin Fee	$2,383.45
Total Budget	$50,052.45

Quote is valid for 30 days from the date of attached quote unless specified above.

Gary Williamson	903-348-1985	Gary.Williamson@sscserv.com	3/11/2026
Project Manager	Phone Number	Email Address	Date

Operations Manager ________ Date 3-11-26

Requesting Department Approval

Account Number: ____________________ Date: ____________________

Approval Signature: ____________________ Name (Print): ____________________

ESTIMATE

Kelley Electrical Group, LLC
2255 North Main Street
Paris, TX 75460

mhkelley_3@msn.com
+1 (903) 739-5714

WO # 201802

Bill to
SSC Service Solutions
2600 S. Neal St.
Commerce, TX 75428

Ship to
SSC Service Solutions
2600 S. Neal St.
Commerce, TX 75428

Estimate details
Estimate no.: 2387
Estimate date: 11/11/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.	03/06/2026	**Labor & Material**	ETAMU Elevator Power Henderson- Install conduit from 480v transformer under ground to crawl space under Binnion to elevator equipment room to feed new 200 amp 480 volt 3 phase panel. Pull wire and terminate. Install step down transformer and new 120/208 panel in elevator equipment room for controls and general power. Core drill for power to lights and plugs on first floor elevator lobby area to re-feed lights from lighting circuits in Henderson. Core drill 2" conduit through wall of elevator equipment room to 2nd floor ceiling space for 2" conduit for data wiring.	1	$47,669.00	$47,669.00

Total **$47,669.00**

Accepted date

Accepted by

SSC services for education

Work Order 201802

SSC TAMU - Commerce (East Texas)
Printed 3/11/2026 - 8:02 AM

Maintenance Details

Requested By: Stegall, Greg on 3/9/2026 10:48:05 AM
Taken By: Stegall, Greg
Last PM: 12/18/2025

Target: 3/12/2026 (1) hr
Priority/Type: Routine 3 Days / Routine
Supervisor: Williamson, Gary
Shop: ELEC

Campus Buildings
Binnion Hall - 531

Contact: Stegall, Greg
Phone:

Reason: Binnion Hall - install temporary power for the Elevators daring construction.

☐ Warranty ☐ Shutdown ☐ Lockout ☐ Attach ☐ Charge

Labor

Labor	Account	Assigned	Work Date	Start	End	Reg Hrs	OT Hrs	Other Hrs
Williamson, Gary		3/9/2026 / 1						

Labor Report

Completed: ______ **Failure:** ______ **Meter 1:** ______ **Meter 2:** ______

Report:

____

____

Signature / Name ______ Date ______ Signature / Name ______ Date ______