

## Revised Purchase Order



### Sales Tax Exemption

East Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of East Texas A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

<b>Purchase Order</b>			
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date
<b>Apr 30, 2026</b>	<b>AB1160801</b>	<b>1</b>	<b>Apr 30, 2026</b>
<p><b>Contact instructions for questions regarding this Purchase Order:</b>                      If Buyer Contact information is listed below, please contact the Buyer.                      If not, please contact the Customer.</p>			
<b>Buyer Contact:</b>			
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>	
tab - Ball, Travis	travis.ball@tamuc.edu	903.886.5060	
<b>Customer Contact:</b>			
Name:	Priscilla Nichols		
Email:	PRISCILLA.NICHOLS@ETAMU.EDU		
Phone:	+1 903-886-5024		

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by East Texas A&M University's Purchasing Department prior to shipping.**

<b>Supplier Information</b>	<b>Delivery Information</b>
Supplier Name	<b>Delivery Address</b>
Address	TAMUS Member: 21-East Texas A&M University (21)
Phone	Attn: Priscilla Nichols
FOB / FREIGHT	Financial Management Group
Pre-Pay & Add	Room BA 199
Payment Terms	2600 S Neal St
Contract Number - Header	Commerce, TX 75428
Contract Number - Line	United States
Quote number	<b>Delivery Information</b>
	Required Delivery Date
	Ship Via Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Attachments for supplier

ETAMU Transact Pa...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	508	Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
	509	Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
	522	Governance	Any agreement entered into by East Texas A&M University shall be governed by the laws of the State of Texas.
	525	Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
	536	Terms & Conditions - ETAMU	This purchase shall be in accordance with the East Texas A&M University terms and conditions. To obtain, please go to the following address: <a href="https://www.tamuc.edu/vendor-information/?redirect=none">https://www.tamuc.edu/vendor-information/?redirect=none</a>

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	Deployment Services & Travel / Contract terms state, Period 1-3 free for (FY26 yr 26-27, FY27 yr 27-28, FY28 yr 28-29)	na	EA	19,500.01 USD	1 EA	19,500.01 USD
2 of 4	Administration Module/Period 4 year 29-30	na	EA	109,250.00 USD	1 EA	109,250.00 USD
3 of 4	Administration Module/Period 5 year 30-31	na	EA	112,528.00 USD	1 EA	112,528.00 USD
4 of 4	Administration Module/year 28-29	na	EA	115,903.00 USD	1 EA	115,903.00 USD
Total					<b>357,181.01 USD</b>	

### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [vendorhelp@tamuc.edu](mailto:vendorhelp@tamuc.edu).

Invoice must include the PO/Reference number shown above.

### Billing Address

East Texas A&M University  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to [invoices@etamu.edu](mailto:invoices@etamu.edu)  
 PO Box 3011  
 Commerce, TX 75429  
 United States