

## Revised Purchase Order



### Sales Tax Exemption

East Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of East Texas A&M University.

The laws of the State of Texas shall govern this Purchase Order.

Member of the Texas A&M University System.

<b>Purchase Order</b>															
Purchase Order Date	PO/Reference No.	Revision No.	Revision Date												
<b>Apr 27, 2026</b>	<b>AB1159173</b>	<b>1</b>	<b>Apr 27, 2026</b>												
<p><b>Contact instructions for questions regarding this Purchase Order:</b>                      If Buyer Contact information is listed below, please contact the Buyer.                      If not, please contact the Customer.</p> <p><b>Buyer Contact:</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Buyer</th> <th style="width: 30%;">Buyer Email</th> <th style="width: 20%;">Buyer Phone Number</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">law - White, Leilani</td> <td style="text-align: center;">leilani.white@etamu.edu</td> <td style="text-align: center;">903.886.5620</td> </tr> </tbody> </table> <p><b>Customer Contact:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td style="width: 60%;">Name:</td> <td style="text-align: center;">Lauren Devitt</td> </tr> <tr> <td>Email:</td> <td style="text-align: center;">LAUREN.KIMMEL@ETAMU.EDU</td> </tr> <tr> <td>Phone:</td> <td></td> </tr> </tbody> </table>				Buyer	Buyer Email	Buyer Phone Number	law - White, Leilani	leilani.white@etamu.edu	903.886.5620	Name:	Lauren Devitt	Email:	LAUREN.KIMMEL@ETAMU.EDU	Phone:	
Buyer	Buyer Email	Buyer Phone Number													
law - White, Leilani	leilani.white@etamu.edu	903.886.5620													
Name:	Lauren Devitt														
Email:	LAUREN.KIMMEL@ETAMU.EDU														
Phone:															

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by East Texas A&M University's Purchasing Department prior to shipping.**

Supplier Information	Delivery Information
Supplier Name: HOLLADAY TRAVIS	<b>Delivery Address</b>
Address: 1500 GEORGE BUSH DR EAST COLLEGE STATION, Texas 77840 United States	TAMUS Member: 21-East Texas A&M University (21)
Phone: +1 972-998-9101	Attn: College of Innovation & Design
FOB / FREIGHT: Destination	Room: 2600 S Neal St
Pre-Pay & Add: No	Commerce, TX 75428
Payment Terms: 0, Net 5	United States
Contract Number - Header: <i>no value</i>	<b>Delivery Information</b>
Contract Number - Line: <i>no value</i>	Required Delivery Date
Quote number	Ship Via: Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Attachments for supplier

Quote for Travis ...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	508	Changes must be Approved Prior	Any changes to this Contract without the undersigned Purchasing Agent's prior written approval is not authorized and at the expense of the Supplier.
	509	Cancellation due to Funding	This contract is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using Agency.
	522	Governance	Any agreement entered into by East Texas A&M University shall be governed by the laws of the State of Texas.
	525	Best Value Clause	Agency invokes "Best Value" purchase exemption under House Bill 1545.
	536	Terms & Conditions - ETAMU	This purchase shall be in accordance with the East Texas A&M University terms and conditions. To obtain, please go to the following address: <a href="https://www.tamuc.edu/vendor-information/?redirect=none">https://www.tamuc.edu/vendor-information/?redirect=none</a>

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Course Design - HMCB 375	N/A	EA	2,500.00 USD	1 EA	2,500.00 USD
Total					<b>2,500.00 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:vendorhelp@tamuc.edu">vendorhelp@tamuc.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>East Texas A&amp;M University            ***Do Not Mail Invoices***            Email invoices to <a href="mailto:invoices@etamu.edu">invoices@etamu.edu</a>            PO Box 3011            Commerce, TX 75429            United States</p>